

ADMINISTRATOR'S REPORT

December 19, 2023

FINANCIAL REPORT

- **CASH AND INVESTMENT REPORT.** The Cash and Investment Report for October is in your material for review.

SIGNIFICANT PROJECTS AND ACTIVITY

- **CONSTRUCTION PROJECTS.**

- Evidence Building

- Construction is moving quickly with steel walls up.

- Records Retention

- The building is essentially complete, with shelving being ordered.

- Public Works

- The slab has been poured. Steel should be delivered within 4 weeks.

- Government Plaza

- Boiler line repair is underway. We expect project completion this month.

- Administration Building

- The exterior work phase one consisting of roof and gutter replacement is complete. The offices in the Admin building will move temporarily to the second floor of the Plaza at the end of this month.

- Phase two will consist of improvements to accessibility, new flooring, paint and repairs. Phase two should begin at the first of the New Year.

- **MOUNT OLIVE CHURCH ROAD DAM REPLACEMENT.** The opportunity to bid closes tomorrow at 2 p.m.

- **LANDFILL.** We continue to meet with the County's independent engineering firm and Republic waste to review operations in connection with our annual audit.

- **ELECTIONS.** Working on verifying qualifying fees for 2024 elections.

- **MEETINGS AND EVENTS.**

Quality of Life, Legislative Breakfast, Department Head Lunch, Finance Team meeting, General Administration team meeting and Youth Leadership.