

# ADMINISTRATOR'S REPORT

December 17, 2024

## FINANCIAL REPORT

- **CASH AND INVESTMENT.** This report is in your material for review.
- **DEFINED BENEFIT PLAN.** Administration, Human Resources and Finance participated in an actuarial review conducted by an independent auditor for ACCG. The Auditor reported that the plan is properly funded and is in the top 10% of State DB plans in terms of financial security.

## SIGNIFICANT PROJECTS AND ACTIVITY

- **EMPLOYEE RETIREMENTS.** Several Employees are retiring on January 3, 2025. They are: Denise Glass from Building Inspection after 25 years of employment; Kathy Sheriff from after 21 years of employment; and, David Gibson from Risk Management after 36 years with Gordon County.
- **NEW HIRES.** We are pleased to welcome new hires Stacey Long at Risk Management, Tammy Gibbs at Fleet Maintenance and Rose Earwood at Building Inspection.
- **DEVELOPMENT AUTHORITY.** The Development Authority has approved Tax abatements for project Pioneer. The proposed abatements would not remove any existing taxable property from the digest and would facilitate expansion of existing industry and job creation.
- **GENERAL ADMINISTRATION COMMITTEE.** Commissioner Cunningham hosted the General Administration Committee and received reports from various Departments.
- **CITY OF CALHOUN AND GORDON COUNTY LEADERSHIP MEETING.** Board Chairman Bud Owens, Mayor Jimmy Palmer, City Administrator Paul Worley, Assistant Administrator Keith King and I met last Thursday and discussed items of common interest for our community.
- **ROTARY CLUB.** Thanks to the Rotary Club for hosting Georgia's Secretary of State Brad Raffensperger at their meeting last week. Tax Commissioner Scott Clements, Board Chair Bud Owens, Commissioner Kurt Sutherland, Elections Director Shea Hicks and others from County Government were in attendance. The Secretary of State commended the Board of Elections for their fine performance during the recent election and the BOC and Gordon County for the election facilities.
- **MISCELLANEOUS ACTIVITY.**
  - Legislative Breakfast
  - Public Works Christmas Lunch
  - Toured Floyd County Morgue
  - Met with Advent Gordon Hospital CEO
  - Ranger renovation project bid review

## Construction Project Updates

- Salacoa Facilities
  - Construction has resumed on all bathhouses.
- Morgue
  - Temp Morgue is under construction
  - Reviewing quotes for a cooler
  - Beginning design phase for the new morgue
  - Visited Floyd County Morgue on December 9, 2024
- Sugar Valley Community Center & Fire Station
  - Met with the Sugar Valley Community Club
  - Beginning design phase
  - Placed the order for Geo-Hydro and Surveying
  - Received preliminary budget costs
- Ranger Community Center and Playground
  - December 4, 2024 at 2:00pm - Deadline for submission of Request for Proposals
  - December 5-12, 2024 - Committee Evaluations & Interviews as needed
  - December 13, 2024 - Committee Decision
  - December 17, 2024 - County Administrator recommends the CMAR to the Board of Commissioners for approval
- Salem Road Bridge Project
  - The BOC has approved the Design / Supply Agreement
  - Preparing Bid Documents for installation
- Multi Purpose Ag Facility
  - Beginning Design Phase
  - Scheduling site feasibility
  - Placed the order for Geo-Hydro and Surveying
  - Asking the CMAR to prepare a contract
- Mt Olive Dam Replacement
  - Working on permitting
    - Filed for an EPD Buffer Encroachment permit
    - Trying to acquire credits for the buffer variance
  - Working on land acquisition
    - Received Appraisal and our attorneys are reaching out to the property owner's representation.

## Other Projects

- Local Legislative Breakfast - December 16, 2024
- Broadband
  - Beginning to wrap up
  - Planning ribbon cutting
  - Finalizing close out documents for pay-out

## HB 581

- January 3, 2025 Meeting with Mayors about HB581 (3 Smaller Cities)
- January 9, 2024 Meeting with Tax Commissioner & Tax Assessor

- January 13, 2025 GAAO Workshop
- January 17-19, 2025 GC BOC Retreat
- January 24, 2025 Meeting with all taxing authorities
- February 24-25, 2025 ACCG Capital Connection
- March 1, 2025 Last Day to Opt Out of HB581

### **Scheduled Activity**

- December 3, 2024 2025 Planning Session
- December 4, 2024 HB581 Meeting
- December 4, 2024 Ranger RFQ Opening
- December 5, 2024 Ribbon Cutting for Domestic Violence Outreach
- December 6, 2024 Ranger RFQ Selection Committee Meeting
- December 6, 2024 Records Retention Fire Alarm Meeting
- December 9, 2024 Visited the Floyd County Morgue
- December 9, 2024 Lunch with Floyd County Administrator
- December 9, 2024 Meeting with Insurance Broker
- December 10, 2024 General Administration Committee
- December 11, 2024 NextRequest Zoom Call
- December 11, 2024 Safety Committee Meeting
- December 11, 2024 Defined Benefits Zoom Call
- December 12, 2024 Christy Blair's Retirement Reception
- December 12, 2024 City / County Meeting
- December 12, 2024 Rotary Lunch with GA Sec of State
- December 12, 2024 Ph Call with MLP about Mt Olive Dam