



**Request for Proposal  
Gordon County Public Works  
450/4500 4X4 Crew Cab w/ 11 ft. Service Body**

Contact Information:  
Gordon County  
Attn: Purchasing Manager  
201 North Wall Street  
Calhoun, Georgia 30701  
[bids@gordoncountyga.gov](mailto:bids@gordoncountyga.gov)

## TABLE OF CONTENTS

1.0	Overview	3
1.1	Submission	3
1.2	Communication with Gordon County	4
1.3	Award	4
1.4	Terms and Conditions	5
1.5	General Proposer information	7
2.0	Tentative Calendar of Events	9
3.0	Evaluation	10
4.0	Proposal Response Requirements	11
5.0	Cost Summary Sheet	12
6.0	Terms & Delivery	12
7.0	Reference Sheet	13
8.0	Forms	14
8.1	Acceptance of Terms of this Agreement	14
8.2	Non-Collusion Affidavit of Prime Proposer	15
9.0	Specifications	16

## **1.0 Overview**

The Gordon County Board of Commissioners will be accepting sealed written Proposals from qualified vendors to procure an 450/4500 4X4 Crew Cab with 11 ft Service Body as outlined in the specifications in this document (see attached specification document – Specifications - 450/4500 4X4 Crew Cab with 11 ft Service Body).

### **1.1 Submission**

If you choose to submit a proposal for this product, the County requires the vendor to submit four (4) sealed original printed proposals (e-mail or faxes not accepted) and one (1) electronic copy of the proposal (USB drive). Your sealed bid must be marked “450/4500 4X4 Crew Cab” and delivered to the Gordon County Administration Building at 201 N. Wall Street, Calhoun, Georgia 30701, **no later than 2:00 p.m. on April 22, 2026**. The receiving time at the Gordon County Administration Conference Room 201 N. Wall Street – Calhoun, GA 30701 will be the governing time for the acceptability of the Proposal.

The Proposal response shall be in the format defined in **4.0 Proposal Response Requirements**.

Any response received after the deadline date and time shall be returned unopened. Incomplete responses may not be considered if the omissions are determined to be significant. All Proposals will be publicly opened and the Proposal cost will be read at that time and place. You are invited to attend the opening. The submitted Proposal vendors will be posted online at [www.gordoncountyga.gov](http://www.gordoncountyga.gov) after the proposal opening.

The Gordon County Board of Commissioners reserves the right to accept or reject any and all Proposals received and/or disregard informalities in the Proposals received. If additional information is needed, contact Charmon VanDyke, Gordon County Purchasing Manager, via email at [bids@gordoncountyga.gov](mailto:bids@gordoncountyga.gov)

## **1.2 Communication with Gordon County**

All Communications regarding this Proposal shall be communicated through Gordon County Purchasing. Telephone inquiries will not be accepted. Any questions regarding this Proposal should be submitted to Charmon VanDyke via email – [bids@gordoncountyga.gov](mailto:bids@gordoncountyga.gov). Your inquiry shall be titled “450/4500 4X4 Crew Cab”, your company name and telephone number must be on all correspondence. Information obtained from **any other source is not official and should not be relied upon.**

## **1.3 Award**

While Gordon County is entertaining a proposal, it will not be bound to award the proposal.

Gordon County may contact and evaluate the vendor’s and any subcontractor’s references; contact any vendor to clarify the response; contact any current or past users of a vendor’s or subcontractor’s services.

Gordon County will not be obligated to accept the lowest offer, but will make an award in the best interest of the County after all factors have been evaluated.

Gordon County will be the sole judge of the successful offer. Gordon County reserves the right to negotiate with any and all vendors. Vendors are advised that it is possible that an award may be made without discussion or any contact concerning the Proposal received. Accordingly, Proposals should contain the most favorable terms from a price and technical standpoint, which the vendor can submit to the County. **DO NOT ASSUME** that you will be contacted or afforded an opportunity to clarify, discuss or revise your proposal.

## **1.4 Terms and Conditions**

The successful vendor shall submit the following items within ten calendar days of written notification from the county of the proposal award:

- Written certification that the Vendor operates a drug-free workplace in accordance with O.C.G.A. 50-24-1 through 50-24-6 (form provided by county).
- There are no expressed or implied obligations for Gordon County to reimburse responding companies for any expenses incurred in preparing proposals in response to this Proposal.
- The county reserves the right to request clarifications regarding information submitted, as well as request additional information from one or more parties submitting qualifications.
- By submitting qualifications, a party certifies that it has fully read and understood this Proposal, has reviewed the attached documents (if any), and has full knowledge of the nature, scope, quantity and quality of the work to be performed; the requirements of the products and services to be provided and the conditions under which the services are to be performed. Failure to do so will not relieve the successful proposing company of its obligation to enter into a contract and to completely perform the contract in strict accordance with this Proposal.
- No proposals may be withdrawn or revoked for a period of 60 days after the date of proposal opening.
- Ownership of all data, materials, and documentation prepared for and submitted in response to this Proposal shall belong exclusively to Gordon County and will be considered a public record and subject to public inspection in accordance with the Georgia Open Records Act, O.C.G.A. 50-18-70 et. seq., unless otherwise provided by law.
- The Gordon County Board of Commissioners reserves the right to reject any or all proposals, call for new proposals, to waive any informalities in a proposal, and to select the qualified parties. The Gordon County Board of Commissioners reserves the right to accept, reject, and/or negotiate any and all proposals or parts of proposals deemed by the Board to be in the best interest of the citizens of Gordon County.
- This Proposal shall be governed in all respects by the laws of the State of Georgia, and the successful proposing parties shall comply with all applicable federal, state, and local laws and regulations.
- By submitting their qualifications, all proposing parties certify that their proposals are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other person or party in connection with their proposals, and that they have not conferred on any Gordon County employee

having official responsibility for this procurement transaction of any payment, loan, subscription, advance, deposit of money, services, or anything of value of more than nominal value, present or promise, unless consideration of substantially equal or greater value was exchanged.

- The proposing parties specifically certify in submitting their proposals that they are not in violation of O.C.G.A. 16-10-2 and 16-10-22 for acts of bribery, and/or conspiracy in restraint of free and open competition in transactions with state or political subdivisions.
- By submitting their qualifications, all proposing companies certify that they are not currently debarred from submitting bids or proposals on contracts by any agency of the State of Georgia and/or the federal government, nor are they an agent of any person or entity that is currently debarred from submitting Proposals on contracts by any agency of the State of Georgia or the federal government.

## **1.5 General Proposer Information**

The County reserves the right to lease and/or purchase more or less of each item or service at the unit price offered in the Vendor's system, unless the Vendor specifically and explicitly limits the response in this regard. The County reserves the right to negotiate with vendors regarding variations to the original proposal(s) that may be in the best interest of the County. The County reserves the right to accept or reject any or all bids or proposals and to waive informalities and irregularities in proposals or proposal procedures and to accept any proposal determined by the Board of Commissioners to best suit and fit the needs of the county in its sole discretion.

The vendor is to review and be familiar with the enclosed proposal specifications. Failure to review the specifications will not relieve the successful vendor of an obligation to furnish all products, services, and labor necessary to carry out the provisions of the contract.

The successful proposing Vendor shall not assign or transfer any interest in the contract or subcontract any part of the contract without prior written approval from the County

The signer of the Proposal must declare that the Proposal is in all respects fair and in good faith without collusion or fraud and that the signer of the Proposal has the authority to bind the principal proponent.

### **Failure to include all information requested in this proposal is cause for rejection of the proposal.**

It is expressly understood and agreed that the proposing vendor is an independent contractor at all times and for all purposes hereunder. Officers, employees or representatives of the vendor will not be deemed in any way to be, and shall not hold themselves out as; employees, servants, representatives or agents of the County and will not be entitled to any fringe benefits of the County such as, but not limited to; health and accident insurance, life insurance, longevity, economic increases or paid sick or vacation leave. The vendor will be solely responsible for payroll wages, for the withholding and payment of all income and social security taxes to the proper federal, state, and local governments, and for providing workers' compensation and unemployment insurance of the Vendor

It is agreed that the successful vendor shall not assign, transfer, convey, or otherwise dispose of the contract or its rights, title, or interest in any part thereof, without prior written consent by the County. The County must approve **all subcontractors providing on-site services.**

Vendor shall indemnify, hold harmless and defend the County, its officers, employees, agents and elected officials from and against any and all claims and actions brought against the County and its officers, employees, agents and elected officials for injury or death to any person or persons or damage to property arising out of the performance of this contract by the County, its employees, subcontractors or agents except all actions and claims arising out of the negligence of the County.

It is required that the proposer shall meet all State and Federal safety standards and laws that are in effect on the date of the proposal for the item(s) that are being specified and the particular use for which they are meant.

450/4500 4X4 Crew Cab with 11 Ft. Service Body

**All parts shall be strong enough to withstand the general service under full load. The vehicle shall be so designed that the various parts are readily accessible for lubrication, inspection, adjustment, and repair.**

## **2.0 Tentative Calendar of Events**

Proposal Posted:	March 20, 2026
Deadline for Questions	April 2, 2026
Proposal Submittal Deadline Gordon County Admin Building – 201 N Wall St. –	April 22, 2026 at 2PM Calhoun, GA 30701
Evaluation	April 23 thru April 30, 2026
Possible Vendor notification of award	May 7, 2026

### **3.0 Evaluation**

Criteria for the award shall include, but not be limited to, the following:

- Completeness of proposal
- Accuracy of accompanying data
- Past performance of the bidder
- Compliance with the detailed specifications
- Compliance with the purchaser's request(s) for personnel qualifications or certifications
- Exceptions and clarifications
- Financial stability of the bidder
- Local representation of the manufacturer
- Serviceability of the proposed apparatus
- Service capabilities of the bidder's local representative
- Any other factor the purchaser deems relevant

After completing the evaluation and award process, all proposers shall be notified of the results.

## 4.0 Proposal Response Requirements

Company Name: \_\_\_\_\_

Authorized Proposer: \_\_\_\_\_ Date \_\_\_\_\_

The Proposal response should be in the following order. This sheet should be the first page of your response, followed by each of the following. *Check off each of the following to ensure your response is complete.*

*If your response is not in the specified response format, this is a reason to disqualify a proposal.*

\_\_\_ Part 1 - Completed Cost Summary Sheet(s)

\_\_\_ Part 2 – Reference Sheet(s)

\_\_\_ Part 3 – Drawings

\_\_\_ Part 4 – Deviations Sheet noting the deviations from specifications

\_\_\_ Part 5 – Contractors Specifications

\_\_\_ Part 6 – Warranties

\_\_\_ Part 7 – Service Requirements

\_\_\_ Part 8 – Any other Information deemed critical to your proposal

\_\_\_ Part 9 – Forms

Completed Acceptance of Terms of this Agreement Sheet

Completed Non-Collusion Affidavit

## 5.0 Bidder Pricing

Please provide firm, fixed pricing including all delivery and upfit costs.

Chassis Total: \$ \_\_\_\_\_

Body & Upfit Total: \$ \_\_\_\_\_

Destination/Delivery: \$ \_\_\_\_\_

**\*\*Total Proposal Price:\*\*** **\*\*\$** \_\_\_\_\_ **\*\***

## 6.0 Terms and Delivery

**Estimated Lead Time:** \_\_\_\_\_ Days ARO (After Receipt of Order).

**Warranty:** Please attach the standard manufacturer's warranty for the chassis and body.

**Authorized Signature:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **7.0 Reference Sheet**

**List 3 or more references. Include Company, Address, and name of contact person, telephone, and e-mail**

**8.0 Forms**

**8.1 Acceptance of Terms of this Agreement**

Name of Proposer:

\_\_\_\_\_

Contact Person:

\_\_\_\_\_

Address:

\_\_\_\_\_

City/State/Zip:

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Title: \_\_\_\_\_

Name Printed: \_\_\_\_\_ Date: \_\_\_\_\_

It is agreed by the above signed proposer that the signature and submission of this proposal represent the proposer's acceptance of all terms, conditions, and requirements of the proposal specifications and, if awarded, the proposal will represent the agreement between the parties.

The proposer agrees that the cost of any work performed, materials furnished, services provided, or expenses incurred, which are not specifically delineated in the proposal documents, but which are incidental to the scope, intent, and completion of this contract, shall be deemed to have been included in the prices for the various items scheduled.

**8.2 Non-Collusion Affidavit of Prime Proposer**

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

I \_\_\_\_\_, being first duly sworn, depose and say that;

He is \_\_\_\_\_ of \_\_\_\_\_, the proposer that has submitted the attached proposal;

He or she is fully informed respecting the preparation and contents of the attached proposal and of all pertinent circumstances respecting such proposal; Such proposal is genuine and is not a collusive or sham proposal; Neither the said proposer nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other proposer, firm or person to submit a collusive or sham proposal in connection with the contract for which the attached proposal has been submitted or to refrain from proposing in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other proposer, firm or person to fix the price or prices in the attached proposal or of any other proposer, or to fix any overhead, profit, or cost element of the proposal price or the proposal price of any other proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the Gordon County Board of Commissioners or any person interested in the proposed contract; and

The price or prices quoted in the attached proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the proposer or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Proposer: \_\_\_\_\_

By: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

NOTARY PUBLIC: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

## 9.0 Specifications

The following specifications represent the minimum requirements for the chassis. Bidders must indicate "Comply" or provide details for any "Equivalent" substitutions.

Feature	Minimum Specification	Bidder's Offering (Comply/Equivalent)
<b>Model</b>	450/4500 4X4 Crew Cab Chassis	
<b>Engine</b>	7.3L DEVCT V8 (or equivalent)	
<b>Transmission</b>	10-Speed Automatic (or equivalent)	
<b>Wheelbase</b>	203"	
<b>Axle Ratio</b>	4.88 Regular Axle	
<b>Tires</b>	225/70R19.5 BSW All-Position	
<b>Exterior Color</b>	Oxford White (Z1)	
<b>Interior</b>	Med Dark Slate Vinyl 40/20/40 Split Bench	
<b>Trim Package</b>	XL Trim (Standard Fleet Package)	

450/4500 4X4 Crew Cab with 11 Ft. Service Body

<b>Running Boards</b>	Platform Running Boards	
<b>Towing/Safety</b>	Trailer Brake Controller & Spare Tire/Wheel	