

# Electrical Service Change/Upgrade Procedure

Please perform the following procedures for changing or upgrading electrical services.

- 1) Acquire proper permits from our permitting office prior to work performed.
- 2) Schedule with service provider for a date and time of disconnection/reconnection if required.
- 3) Schedule inspection with our office the business day before inspection will be needed.
- 4) On the day work is to be performed, call inspector **1** hour prior to the completion of work. An inspector will come to the site for inspection.
- 5) If work will not be finished before **3:30**, the inspection will be scheduled for the following business day. Please plan accordingly.
- 6) Ensure smoke and CO detectors are installed and functioning in proper locations.
- 7) Minimum of 2 ground rods will be required.
- 8) Whole house surge protection must be installed.

Chief Building Official

Derron Brown

678-918-6128

Building Inspector

John Harris

706-879-1451

Building Inspector

Tony Ross

678-9186136